

**City of Greenfield, Massachusetts**  
**Sustainable Greenfield Implementation Committee (SGIC)**  
Remote Meeting via Webex  
Minutes  
Thursday, 3/26/2020, 5:30-6:30pm

**Attending:** Nancy Hazard, George Touloumtzis, Jay Lord, MJ Adams, Mike Pattavina, Hannah Rechtschaffen, Carole Collins, Phil Elmer, Marlo Warner, Tara Kurland, Jacob Frank **Clerk:** Laurie DiDonato **Guests:** Lindsay Rowe

Meeting called to order at 5:30 pm.

**Two new members were welcomed:**

Jacob Frank, GHS student, has been appointed by the Mayor to fill the youth seat.  
Phil Elmer, has been appointed by the City Council to represent the City Council on SGIC

**Approval of January Minutes** MJ made a motion to table the minutes until next meeting. George seconded. Motion passed unanimously.

**Election of Officers:** MJ nominated Hannah for the Chair position, and she accepted. Mike nominated Nancy for the Chair position and she declined. The committee voted unanimously to approve Hannah as Chair. Hannah nominated George for the Vice-Chair position, and he accepted. The committee voted unanimously to approve George as Vice-Chair. Nancy nominated Phil for the Secretary position, and he accepted. The committee voted unanimously to approve Phil as Secretary. In discussing the duties of the Secretary, MJ clarified that someone from the CDBG office would be available to take minutes should Laurie be unavailable.

**Community gathering debrief:** The February Deliberate Downtown event was very well-attended, had an excellent panel, and great enthusiasm. The evaluations were all very positive and provided excellent feedback. One suggestion: more time with Q and A, less on introductions. Hannah will send the evaluations to the panelists. Other topics discussed: Volunteerism- How best to encourage volunteers and an interest in clarifying the process required for new volunteers with the new Mayor  
Youth- How to engage youth, encourage them to stay in Greenfield, increase opportunities and support, internships.  
Future Plan- Monthly events were suggested, but it was agreed that would be too often both for planners and attendees, and a bi-monthly schedule would be a better target.

**SGIC Meeting Schedule:** There was discussion on shifting the meeting time from the 4<sup>th</sup> Thursday to the 3<sup>rd</sup> or 2<sup>nd</sup> Thursday to avoid holiday conflicts and help Nancy consolidate meetings. Carole has conflicts on every Thursday for near future. It was decided due to current uncertainties to keep the meeting on the 4<sup>th</sup> Thursday for next month and revisit then. Next meeting is Thursday April 23<sup>rd</sup>.

**Next Steps:** Several people wanted to continue a focus of the committee on the downtown. One suggested next step was to reach out to other stakeholders to become aware of ongoing initiatives.

Social Media: Due to the pandemic, Carole is posting messages on Facebook from the Mayor's office by their request so there is a unified front.

DPW update: DPW has only essential personnel, but infrastructure projects are moving forward. Design engineers are working on anaerobic digester. Installation of the bee sculptures is moving forward.

Meeting Adjourned: 6:30 pm